

TO MAKE ONLINE PAYMENT

- Click “View Tax Info” button on the left of the home page
- This takes you to the Tax Roll Inquiry page
- Select your search order, center of screen (default is “View By Owner Name), use drop down arrow for other options
- If using Owner name, only enter last name
- Click the search button
- Results will be listed under large green tab that states how you chose to search. “View By ...”)
- Find your name(It will be in blue)
- Click drop down that chooses final payment or first half, if available
- Click add to cart
- Click the shopping cart located under first blue bar (on top right side)
- This will take you to the payment screen
- You have 2 options
- Checkout with eCheck \$1.50 fee. You will complete checking account info after clicking button;
or
- Checkout with Credit/Debit card, 2.95 % convenience fee. You will complete card info after clicking button
- Click Confirm after entering information
- A confirmation email will be sent to you

CONGRATULATIONS YOU HAVE PAID YOUR TAXES!!!!